

PETER PAN PLAYGROUP

OUTINGS POLICY

As part of the curriculum planning and topic work we occasionally will want to take children off the premises, walking to somewhere close by e.g. local library, and sometimes further afield, traveling in a coach. These opportunities are special for the children and are important as 'Milestones' in their development.

When undertaking such outings, whether local or a distance away, every care will be taken in the planning and organisation of such events, for the safety and welfare of the children.

AIMS

- To extend children's learning experiences.
- To support the belief that wherever possible the learning experiences should be 'first hand' experiences.
- For children, parents and other adults to see that learning takes place all the time, not just at set times within the group or school.
- For children to have experiences alongside other children, to have shared experiences.
- For the children and the group to be seen as part of the local community, taking an interest in learning about the local area, how it functions, it's history.

LOCAL VISITS - WALKING

Part of the learning process is:

- Talking about the purpose of the visit;
- What they will be looking at or doing;
- To whom they will be talking or listening;
- How they will be organised;
- How they will be expected to behave.

ORGANISATION

- Parents and other adults will be encouraged to join any visit or outing, to have a ratio of a minimum of 1 adult to 2 children;
- Children will walk in twos in a 'crocodile' with the adult on the kerbside if near a road.
- Great care will be taken crossing any roads, with an adult 'holding up' the traffic until all the children have safely crossed.
- Any accompanying adults will be briefed as to their role and what is expected of them.
- The group leader should ensure that at least one person carries a mobile telephone and any relevant telephone numbers.

VISITS FURTHER AFIELD BY COACH

- Children will be carefully supervised throughout an/ visit.
- A ratio of 1 adult to 2 children will be the minimum requirement.
- All adults involved will be briefed as to their role, and the expected behaviour of the children, purpose of the visit and what to look for/ bring to the children's notice.
- All children should wear an attached label with the name of the group on it.
- Children will remain seated throughout the journey.

THE PERSON IN CHARGE OF THE VISIT SHOULD HAVE;

- Name, address and telephone number of the destination.
- Written list of all the names of children and adults.
- Contact name, address, telephone number in case of delayed return or any other emergency.

First Aid equipment/ any medication should be in the care of one adult, and all adults and children should know who that person is.