

PETER PAN PLAYGROUP

FUNDING AND PAYMENT POLICY

Deposit £40

A fee of £40 is payable to register at Peter Pan Playgroup and be placed on the waiting list. Approximately one term before your child is due to start you will be contacted to confirm a start date and the sessions that your child will attend. Your child will receive a book bag when they start at Peter Pan and £35 will be refunded in the first term's fees.

Play And Stay

Once you are on the waiting list you are welcome to attend on a stay and play basis. You can pre-book your sessions in the Daybook, if you wish, as we limit ourselves to 2 stay and play children each morning. The cost for this is £3.00 and is payable on the day.

Payment Of Fees

An invoice will be raised at the beginning of every half term. Payment should be by cheque made payable to Peter Pan Playgroup, cash or internet banking (details will be on your invoice). This should be paid promptly within 2 weeks of receipt or by the date on the invoice.

Fees that remain unpaid will incur a 10% charge until the debt is cleared. Failure to pay fees may result in your child's place at Peter Pan being withdrawn and legal action taken to recover the amount due. Should a parent/carer have problems paying their child's fees on time they should speak in confidence to the Playgroup Supervisor or Treasurer (a contact number will be on the invoice).

Please remember to inform a playgroup supervisor if you are going to be on holiday during term time.

Fees are still payable should a child be absent for any reason.

If you no longer require a place at Peter Pan Playgroup we need half a term's notice in writing or the fee is payable.

Please note that any overpayment of fees or refunds due up to £10 will be carried forward to the next half term's fees. If the amount overpaid or to be refunded is over £10 or this is your child's last term with Peter Pan then a full refund will be made.

Funding Available

There are a number of funding options available to help parents/carers with childcare costs, the government have a website www.chilcarechoices.gov.uk which gives details of funding. These include:-

Free Entitlement

This entitles you to 15 or 30 (if eligible) hours of funding from the term following your child's third birthday. You will be sent the forms to complete approximately one term before your child is due to receive the entitlement. If you are eligible to claim for 30 hours you need to apply via the government website www.childcare-support.tax.service.gov.uk.

Childcare Vouchers

Childcare vouchers are one of the ways in which employers can help their staff with the cost of childcare, this is also a benefit as it saves the employer the cost of Employers National Insurance contributions. The benefit to employees is that the vouchers are exempt from both tax and National Insurance Contributions. This scheme will close to new joiners from April 2018.

Tax Free Childcare

For every £8 a parent pays into their childcare account the government will pay in an extra £2 up to £2,000 or for a disabled child they can receive up to £4,000. To apply for this you must go to the government website www.childcare-support.tax.service.gov.uk.